

## Montclair Community Farms



### Spring 2023 Education Intern Job Description

Montclair Community Farms (MCF) is recruiting enthusiastic, motivated, and responsible college students and graduates to support our Educational Programs this spring. This internship is designed for someone who loves children and the outdoors and wants to gain skills in outdoor and environmental education. We are looking for applicants who are friendly, passionate, and eager to work in a hands-on setting to foster environmental stewardship and healthy habits in the next generation. The internship will provide a professional learning experience that will show you how to implement outdoor nature-based educational programs for community members of all ages that utilize best practices in pedagogy and child development to support social and environmental change.

**Purpose:** To support educational programming including weekly on-site and off-site classes and one-time workshops, foster a safe and engaging environment for all participants, and cultivate positive relationships between MCF and community members.

#### Details:

- **Term:** January - May or earlier upon completion of required hours
- **Schedule:** Must have afternoon and weekend availability. Education Interns typically work 1:00 pm to 6:00 pm on two to three weekdays of their choosing, with additional opportunities for hours on additional afternoons and on weekends.

#### Responsibilities:

- Act as an outdoor educator and implement MCF lessons in on-site and off-site programs
- Support learning activities for a variety of audiences including toddler, preschool, K-12 students, youth groups, special needs groups, adults, and members of the general public
- Foster connections between program participants and the natural world while highlighting MCF's mission
- Follow direction from supervisors, and work proactively on all assigned duties in a timely manner
- Monitor attendance in weekly programs and workshops
- Maintain cleanliness and organization of educational sites and all educational resources
- Assist with written communication to the public such as newsletters and email updates
- Help with marketing, promotional materials, and social media management

**Benefits:** *This is a volunteer (unpaid) internship, but **candidates may be eligible to earn a living stipend and education award through AmeriCorps service.** In addition, you will:*

- Earn college internship or field placement credit, if applicable to your school and degree program
- Gain resume-building experience in environmental and nutrition education, as well as training, career mentoring, and professional development
- Learn about pedagogical strategies, child development, and outdoor education
- Enhance leadership, communication, and professional skills
- Learn about sustainability, regenerative agriculture, gardening, healthy eating, and local ecology
- Network with local organizations and professionals for future career growth
- Foster opportunities for references and recommendations for future internships and jobs



## Qualifications and Skills:

### Required Skills:

- Be comfortable working outdoors with plants, animals, and the natural environment in all conditions
- Passion for the natural world, farming/gardening, and/or healthy eating
- Comfort working with children and adults of all ages, abilities, and backgrounds
- Ability to communicate effectively with children, families, and community members
- Must be enthusiastic, motivated, and willing to learn and receive constructive feedback
- Responsible, reliable, responsive, and hard-working
- A self-starter who takes initiative and has the ability to work well collaboratively and independently
- Be able to transport yourself to and between sites
- Be able to pass a background check

### Preferred Skills:

- Academic training in elementary or secondary education, natural sciences, environmental science, applied nutrition, or related fields
- Experience with teaching, child care, or youth leadership

## About MCF:

**Mission:** To serve as a local hands-on resource that engages and educates the community through urban farming, affordable food access, and healthy living. At the heart of Montclair Community Farms is its Coalition, partners, and community volunteers.

**Background:** MCF is committed to providing space to engage and educate the community through farm, food, agriculture, and health with curiosity and fun, and do so regardless of a person's time, finances, child care, or the many other barriers that our community faces.

## How To Apply:

Send your resume and cover letter to Lana Mustafa [лана@montclaircommunityfarms.org](mailto:лана@montclaircommunityfarms.org)